



Interpreter Education Online

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Phone: 1 (313) 481-4985, Fax: 1 (855) 225-3100

Website: www.interpretereducationonline.com

Email: services@interpretereducationonline.com

Privacy Policy

InterpreterEducationOnline.com has created this Privacy Policy to demonstrate our firm commitment to privacy. The following discloses our information gathering and dissemination practices for this Website.

Collection of Data/Contact Information/Financial Information

IP Address and Cookies

We use your internet protocol address to help diagnose problems with our server and to administer our Website. We also use your internet protocol address to help identify you.

Our Website places “cookies” on your computer’s hard drive through your web browsers to keep track of your identity for the purposes of saving your logged-in state so that you do not have to log in each time you visit a new page of our Website. “Cookies” allow our Website to recognize your computer when you access the Website. If you would like to prevent the placement of cookies on your computer, or remove cookies from your computer, please access the “Help” portion of your browser or contact your browser provider. Please be advised that if you block or remove cookies from your computer, the Website will not recognize your computer and you may not have access to all portions of the Website.

Contact Information/Financial Information

Our Website’s registration and order forms require users to provide us with contact information to establish subscription accounts and purchase services and products. InterpreterEducationOnline.com collects each user’s name, address, city, state, postal code, telephone number and e-mail address. InterpreterEducationOnline.com uses this information to contact the user regarding subscriptions, orders and administrative matters. New users must opt in to receive commercial communications and may opt out of receiving future commercial communications at any time (see “Anti-Spam Policy/Opt-out Choice” below).

InterpreterEducationOnline.com does not store the financial information entered by users, such as credit card numbers, purchase order numbers and related identification information. Financial transactions regarding purchases, subscriptions, etc., are handled exclusively by PayPal, Inc. at their payment solution site, paypal.com. Users may learn about PayPal's privacy information at http://www.paypal.com/cgi-bin/webscr?cmd=p/gen/ua/policy_privacy-outside.

InterpreterEducationOnline.com does not rent, sell or exchange user information, and generally restricts access to user information to qualified InterpreterEducationOnline.com employees and agents. InterpreterEducationOnline.com may transmit a customer’s credit card data only to the appropriate credit card company and/or credit card payment processing company. Third parties who need access to

InterpreterEducationOnline.com user information to provide operational or other support services are required by InterpreterEducationOnline.com to maintain high standards of security.

InterpreterEducationOnline.com gathers only user information that is needed to administer its business and enhance and improve its services and products.

InterpreterEducationOnline.com may disclose a user's contact if required to do so by law or in the good-faith belief that such disclosure is necessary to comply with an order of a court or government authority, or a subpoena. InterpreterEducationOnline.com may also disclose a user's contact in the good-faith belief that such disclosure is necessary to protect InterpreterEducationOnline.com or the Website, or enforce the applicable Terms and Conditions, in conjunction with an investigation or legal, equitable or administrative action or proceeding.

InterpreterEducationOnline.com may collect information on the services and products viewed by you on the Website. InterpreterEducationOnline.com may use this information to customize your experience and suggest and offer you products according to your preferences.

InterpreterEducationOnline.com may use this information to identify patterns and trends of use, but will only release or publish any such information in a manner that preserves your anonymity.

Links to Other Websites

This Website contains links to other Websites. InterpreterEducationOnline.com is not responsible for the privacy practices, security practices or the content of such Websites.

Security

The security of this Website and your information is of great importance to InterpreterEducationOnline.com. This Website has reasonable security measures in place to protect the loss, misuse and alteration of your information under our control, but we make no assurances about our ability to prevent any such loss, misuse or alteration, and we shall have no liability to you or any third party from any loss, misuse or alteration. We do not warrant that your access to the Website is completely secure.

To provide you with an increased level of security, online access to your personal information in your account is protected with a password you select. We strongly recommend that you do not disclose your password to anyone. We will never ask you for your password in any unsolicited communication (including unsolicited correspondence such as letters, phone calls or e-mail messages).

You should promptly notify InterpreterEducationOnline.com if your account, user name or password have been lost or stolen. If you need a new user name and/or password, InterpreterEducationOnline.com will generate a new user name and password automatically through its computers and send it to your e-mail or postal address.

Anti-Spam Policy/Opt-out Choice

We are committed to providing users of this Website with the choice to receive or not receive e-mails and/or other communications from InterpreterEducationOnline.com. We strive to comply with the CAN-SPAM Act. We only send commercial e-mails to new users who have requested or consented to receive e-mails about our services and products. We do not send unsolicited commercial e-mails

("spam"), buy or sell e-mail lists, or use purchased or harvested e-mail lists. We offer commercial e-mail recipients the opportunity to opt-out of further communications in every e-mail. If you would like to opt-out of receiving further communications, please follow the directions in the e-mail received or contact us using one of the following modes:

E-mail: services@InterpreterEducationOnline.com

Postal mail:

Interpreter Education Online, LLC
3137 Caniff St.
Hamtramck, MI 48212

Tel: (313) 481-4985

Fax: (855) 225-3100

Please note that we may not include the opt-out information in non-commercial e-mails (i.e., e-mails concerning your order, the Website's Terms and Conditions of Use, etc.). If you have questions or concerns regarding a non-commercial e-mail, please contact us using the information under "Contacting InterpreterEducationOnline.com" below.

Removal and/or Modification of Contact Information

If you would like to modify your contact information, please log onto your account. Once logged on, click on the name of the course for which you are registered in the menu on the right. From within the course, click on "Profile" in the Administration block on the left. Select the "Edit Profile" tab. You will be able to edit your contact on the "Edit Profile" page. If you have any questions or concerns, or would like to remove your information entirely, please contact InterpreterEducationOnline.com using one of the following modes:

E-mail: services@InterpreterEducationOnline.com

Postal mail:

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Changes to the Privacy Policy

InterpreterEducationOnline.com may change this Privacy Policy from time to time in its sole and absolute discretion. Please check this Website regularly for changes. Substantive revisions to this Privacy Policy shall apply only prospectively.

Contacting InterpreterEducationOnline.com

If you have any questions about this Privacy Policy, the practices of InterpreterEducationOnline.com or

your dealings with this Website, please contact our customer service department using one of the following modes:

E-mail:

services@InterpreterEducationOnline.com

Postal mail:

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EFFECTIVE DATE: May 07, 2014